

# The Wedding Facilites



## The J.S. Morely Ballroom

This grand Victorian Ballroom offers an elegant romantic setting for receptions up to 150 guests. Our most formal room features brass chandeliers, gas fireplace, and grand columns. Due to noise concerns, parties wishing to hire a band or a DJ in the J.S. Morley Ballroom must reserve 10 second-floor rooms on the night of the function to include 6 Studio Rooms, 1 Junior Suite, 2 Deluxe Suites, and 1 Premier Celebrity Suite.



## The Cathedral Spires Pavilion

Sitting high atop our brand new East Addition, this majestic space soars above Manitou Springs. With incredible mountain vistas, fully retractable walls for an open air breeze, and gently bathed in light, the Pavilion is setting the new standard for inspiring wedding sites!



#### The Red Mountain Bar & Grill

Whether for your cocktail hour or an after party, our newest restaurant exudes a comfortable and relaxed atmosphere. Your guests will love cozying up to the marble-topped bar or lounging on our 2nd floor terrace overlooking the fire pit patio.



## The William's Canyon Suite

This comfortable room on the bottom floor of our new East Addition exudes a sense of privacy. It has walk out access to our sunny fire-pit patio, and sits directly below our new, relaxed Red Mountain Bar and Grill. After party anyone?



#### The Fire Pit Patio

This really is the best spot in The Cliff House. Gentle breezes, rustic stonework, and a welcoming fire pit make the East Addition patio the perfect spot for your wedding guests to take a break and relax during all the festivities.

# The Sleeping Rooms



#### The Studio

The Studio Room comes with all the standard amenities. Studio rooms will have either two twin beds or a queen-size bed. Twin beds can be converted to a king-size bed. Studio rooms feature a standard shower or a shower tub combination. Some studio rooms adjoin to junior suites to accommodate larger families of up to 5 people.



## The Junior Suite

The Junior Suite offers a choice of a two-person spa tub or a steam shower. All feature queen-size beds, gas fireplaces, as well as a small sitting area. Most have mountain views and some have vaulted ceilings.



### The Deluxe Suite

Most Deluxe Suites have either a two-person spa tubs or a steam shower. All feature fireplaces and sitting areas. A choice of queen or king bed is offered. The Deluxe Suite is quite spacious and most have mountain views. Some accommodate a rollaway bed for up to three adults.



## The Celebrity Suite

Celebrity Suites are more unique in their décor. They are themed after the various celebrities that have stayed at The Cliff House since it originally opened. Upgraded amenities include heated towel racks, all marble bathrooms, and a choice between jetted spa tub or steam shower. All feature a queen bed, and most include a spacious living area. Some suites offer a pull-out sleeper sofa, perfect for families.



## The Premier Celebrity Suite

Premier Celebrity Suites are the most luxurious suites we offer and make the perfect Bridal Suite. Similar to a Celebrity Suite, except the bathrooms feat ure both the jetted spa tub and steam shower with body sprays. Newly-weds can toast the beginning of their new life together with a glass of chilled champagne in a cozy sitting area next to a gas fireplace.

#### WEDDING PACKAGES

All Wedding Packages Include

Reception Room Rental Padded Banquet Chairs Banquet Round Tables Ivory Table Linens Place Settings Glassware Oil Lamp Centerpiece White Votive Candles

Dance Floor Bar Tenders Wait Staff Skirted Display Tables

| Package           | Reception<br>Room            | Cocktail Hour<br>Location     | Reception<br>Room Rental | Minimum<br>Catering | Guest<br>Minimum | Guest<br>Maximum | Honeymoon Suite                       |
|-------------------|------------------------------|-------------------------------|--------------------------|---------------------|------------------|------------------|---------------------------------------|
| Princess          | Williams<br>Canyon Room      | Fire Pit/<br>Courtyard        | \$750                    | \$50/person         | 30               | 40               | -                                     |
| Emerald           | Cathedral<br>Spires Pavilion | Red Mountain<br>Bar and Grill | \$1,800                  | \$60/person         | 60               | 80               | Junior Suite                          |
| Marquise          | J.S. Morley<br>Ballroom      | Music Room<br>Veranda         | \$2,100                  | \$75/person         | 75               | 150              | Premier Celebrity<br>Suite            |
| Dream<br>Wedding* | J.S. Morley<br>Ballroom      | Music Room<br>Veranda         | \$2,900                  | \$95/person         | 100              | 150              | Premier Celebrity<br>Suite (2 Nights) |

<sup>\*</sup>Includes ceremony, after party, and relaxation massage

| Ceremony<br>Cathedral Spires Pavilion     | Ceremonies can be added to the Emerald and Marquise Packages for an additional \$500. The ceremony addition is available for the Princess package during non-peak season excluding holidays, Fridays in December, and Saturdays in December. The ceremony fee includes one-hour rehearsal, changing room, 3.5 hour room rental, and on site coordinator to assist with the processional and the transition from the ceremony to the cocktail hour to the reception. |
|---|---|
| After Party<br>Red Mountain Bar and Grill | After Parties may be added to any package at an additional cost of \$250. The minimum catering is \$30/person with a 30-guest minimum. After parties are hosted in the Red Mountain Bar and Grill from 11:00pm to 1:30am. Bar items are applied toward the minimum.   |
| Relaxation Massage                        | Feel refreshed and rejuvenated when it is time to say "I Do". Pamper the guest of honor with a one-hour relaxation massage. Add a relaxation massage to any package for an additional \$96 (includes gratuity).   |

#### **GUESTROOMS**

In effort to minimize noise complaints from other hotel guests, receptions hosted in the J.S. Morley Ballroom require a minimum block of 10 guestrooms to include 6 studio rooms, 1 junior suite, 2 deluxe suites, and the Crown Prince Ferdinand Premier Celebrity Suite (Bridal Suite). Room rates depend on how many room nights that are guaranteed in the contract. Total room nights is equal to the number of rooms multiplied by the number of nights (i.e. 2 rooms booked for 3 nights = 6 room nights).

|                 | Peak Season<br>May 1-October 31 |       |        |       | Non-Peak Season<br>November 1-April 30 |       |       |       |
|-----------------|---------------------------------|-------|--------|-------|--|-------|-------|-------|
|                 |                                 | Room  | Nights |       | Room Nights                            |       |       |       |
| ROOM TYPE       | 0-19                            | 20-29 | 30-39  | 50+   | 0-19                                   | 20-29 | 30-39 | 50+   |
| Studio Room     | \$126                           | \$119 | \$111  | \$104 | \$101                                  | \$95  | \$89  | \$83  |
| Junior Suite    | \$177                           | \$167 | \$156  | \$146 | \$135                                  | \$127 | \$118 | \$111 |
| Deluxe Suite    | \$237                           | \$223 | \$209  | \$195 | \$177                                  | \$167 | \$156 | \$146 |
| Celebrity Suite | \$271                           | \$255 | \$239  | \$223 | \$203                                  | \$191 | \$179 | \$167 |
| Premier Suite   | \$347                           | \$327 | \$306  | \$286 | \$228                                  | \$215 | \$201 | \$188 |

Room rates include light buffet breakfast served in the dining room from 6:30 a.m. to 10:30 a.m. daily. Check in is 3:00pm and check out is 11:00am. Room rates do not reflect \$9.50 service fee per person per night. The service fee is a base gratuity for valet parking, bell staff, guest service agents, breakfast servers, and room attendants. Room rate and service fee are subject to 11.03% tax. Parking (if applicable) is \$8.50/night. Rollaway charge is \$20/night. Not all rooms accommodate rollaway bedding.



# Frequently Asked Questions

#### Do I have to rent sleeping rooms to have my wedding at the Cliff House?

We require a minimum of 10 sleeping rooms if you are planning on having a DJ or band as part of receptions held in the larger J.S. Morley Ballroom. This helps the hotel avoid noise complaints by other hotel guests. We accommodate receptions without sleeping rooms provided there is no musical entertainment or if the reception is held in The Cathedral Spires Pavilion or William's Canyon Suite.

#### How are the sleeping rooms included with the wedding packages paid for?

You may pay for any or all of the rooms. You may pay for a portion of any or all rooms. We can bill guests individually for their rooms.

#### What is included in the catering minimum?

Any food and beverage items (i.e. hors d'oeuvres, salad, entrée, dessert/cake cutting, and bar) are applied toward the minimum. Tax and service fee are additional. Estimate \$55/person for an evening reception, or \$35/person for an afternoon reception.

#### Do you have an outdoor ceremony location?

We offer a covered, climate controlled area that opens up to beautiful views of Red Mountain and the foothills of Pikes Peak. The retractable wall of windows can be opened completely on a nice afternoon.

## What is your deposit/cancellation policy?

To guarantee a date we require a signed contract and a 25% deposit on the block of sleeping rooms, facility fee, and minimum catering. \$500.00 of the deposit is non-refundable.

## Where do wedding guests park?

Valet parking is guaranteed to hotel guests first. Remaining spaces are available on a first come first served basis at no additional charge to your guests. There is a \$7/vehicle/night charge for overnight parking.

| Dhatagraphara                                   |                              |  |
|---|------------------------------|--|
| Photographers                                   | 719-359-5520                 | www.tm/stannhatagranhy.com                           |
| Trystan Photography                             | 719-359-5520                 | www.trystanphotography.com                           |
| Black Forest Photography Polyscenic Photography | 719-404-3429                 | www.blackforestphotography.com<br>www.polyscenic.com |
| Boutte's Lifestyle Portraits                    | 719-636-5116                 | www.bouttes.com                                      |
| Click Photography                               | 719-321-7990                 | www.clickphotography.net                             |
| Click I notography                              | 713 321 7330                 | www.clickpriotography.net                            |
| Music / DJ's                                    |                              |  |
| Blue Moon Entertainment                         | 719-632-9164                 | www.springsdj.com                                    |
| Sensational Sounds                              | 719-233-7735                 | www.233ssdj.com                                      |
| Laser Sound                                     | 719-265-6555                 | www.lasersoundpro <mark>dj.com</mark>                |
| Ken Miller Entertainment                        | 719-388-8953                 | www.broadmoorentertainment.com                       |
| Tempus Strings                                  | 719-635-1440                 | www.tempusstrings.com                                |
| Floral Design                                   |                              |  |
| Jean Marie Fine Floral Designs                  | 719-632 <mark>-44</mark> 45  | www.jeanmariedesigns.com                             |
| Design Works                                    | 719-533 <mark>-410</mark> 4  | www.designworksfloral.com                            |
| Gentry's  | 719-632 <mark>-0707</mark>   | www.gentrysflowers.com                               |
| Lady Jane                                       | 719-761-2347                 | www.ladyjanefloral.com                               |
| Bella Studio                                    | 719-577-4644                 | www.thebellastudio.com                               |
| Cakes   |                              |  |
| The Cliff House Pastry Chef                     | 719-685-3000                 | www.thecliffhouse.com                                |
| Creative Cakes                                  | 719-597-4667                 | www.creativecakesbycarol.biz                         |
| Like No Other                                   | 719-328-1290                 | www.creativecarcabyearon.biz                         |
|   | The same last                |  |
| Rental Items/Specialty Linens                   |                              |  |
| Posh Linens                                     | 719-633-1238                 | www.poshlinen.com                                    |
| Aaa Rental Center                               | 719-593-7008                 | www.aaarentalcenter.com                              |
| Bruno's Party Time Rental                       | 719-634-1212                 | www.partytimerental.com                              |
| Event Rents Booth 66                            | 303-972-0975<br>719-694-2503 | www.eventrentsdenver.com                             |
| BOOLII 66                                       | 719-694-2503                 | www.booth66.com                                      |
| Officiants/Clergy                               |                              |  |
| A Bridal Blessing                               | 719-578-8837                 | www.abridalblessing.com                              |
| Weddings by Gary Snider                         | 719-748-1451                 | www.weddingsbygarysnider.com                         |
| Jim Patterson                                   | 719-229-7209                 | judgejimweddings@ <mark>yahoo.</mark> com            |
| A Personal Touch Wedding                        | 719-487-0860                 | lifesigns2@gmail.com                                 |
| A Beautiful Wedding Ceremony                    | 719-471-3905                 | www.abeautifulweddingceremonycos.com                 |
| Jerry Brown                                     | 719-633-8801                 | www.unforgettableceremonies.com                      |
| Wedding Coordination                            |                              |  |
| Celebrations by Maggie                          | 303-647-0072                 | www.celebrationsbymaggie.com                         |
| Bella Dia Events                                | 719-331-2499                 | www.belladiaevents.com                               |
| Table 6 Productions                             | 303-956-8566                 | www.table6productions.com                            |
| Makeup & Hair Stylists                          |                              |  |
| Pamela Johnson                                  | 719-651-8636                 | www.facebodyfx.com                                   |
| Blades Salon                                    | 719-685-9476                 | www.bladescolorado.com                               |
| Garden of the Gods Club Spa                     | 719-632-5541                 | www.gardenofthegodsclub.com                          |
| Had the and two                                 |                              |  |
| Transportation/Limousine Service                |                              |  |
| Monument Limousine                              | 719-477-1500                 | www.monumentlimo.net                                 |
| Ramblin' Express                                | 719-590-8687                 | www.ramblinexpress.com                               |
| ddg Classic Cars                                | 719-634-8120                 | www.ddgclassics.com                                  |